u·aspire

IDOC: Institutional Documentation Service

What is IDOC?

IDOC is a service used by colleges to verify the information you provided on the CSS Profile and FAFSA. It requires you to provide personal and financial information in order for the colleges to determine your eligibility for financial aid. It is important to provide accurate information in a timely manner when filling out all the forms.

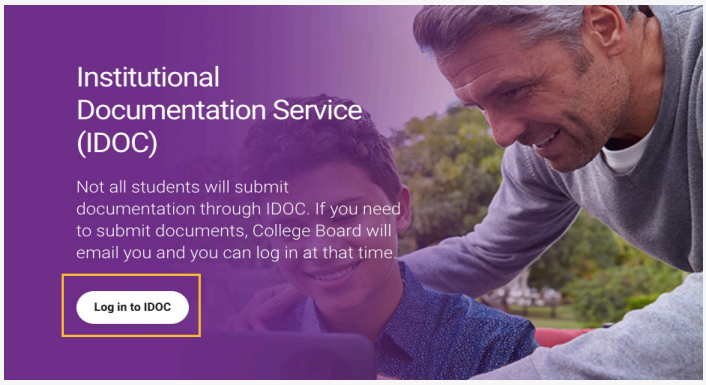


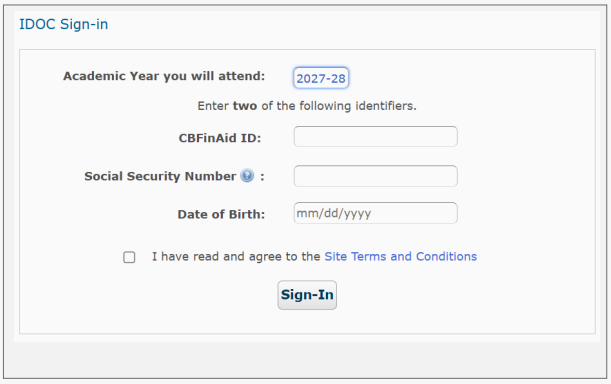
In order to log in, you will need two of the following: CBFinAid ID, Social Security Number, or Date of Birth

If you are required to complete IDOC, you should receive an email from College Board by mid-February. If you are unsure whether or not you received that email, you can go to: pages.collegeboard.org/idoc

Click the "Log in to IDOC" button to continue to the sign-in page.

Enter two of the items requested and then click "Sign-In."





Once you log in, you will find out which schools require IDOC and what documents they require you to submit to College Board.

The following is a list of documents you may need to complete the IDOC process. After reviewing the site, **check off the ones that are required for you**. This will help you remain organized and keep track your next steps:

Document:	Date Completed:
Dependent student verification worksheet	
Independent student verification worksheet	
Copy of student's W-2s and 1099s	
Copy of parent's tax forms	
Copy of parent's W-2s and 1099s	
Student non-filer statement	
Parent non-filer statement	
International student non-filer statement	
International parent non-filer statement	
Institution specific document	

Process to submit documents

Upload documents directly to IDOC (preferred):

Click the "Upload Documents" button on the IDOC document Management Dashboard page and follow the instructions in the window that appears. Once you have uploaded your files, they will appear in the "Uploaded Documents" section of the IDOC